

RingCentral Meetings®

Online meetings. Video conference. Web share.



RingCentral Meetings gives you the power to HD video conference and web share, as part of your complete business communications solution. Hold face-to-face meetings in high definition and share your screen or documents with anyone, anytime, anywhere.

Features and benefits

- Hold HD video conferences from offices, homes, hotels, airports or wherever you are.
- Invite up to 50 people—colleagues, project teams, clients, partners—to your meeting.¹
- Connect from anywhere around the world using any computer (PC or Mac), tablet (iPad® or Android™) or smartphone (iPhone® or Android).
- Collaborate with your colleagues and join from a conference room with RingCentral Rooms™ or RingCentral Room Connector™.²
- Desktop sharing empowers you to hold in-depth training with video presentations and office docs.
- Share presentations, whiteboard, websites, and files from cloud services like Box, Dropbox™, Google Drive™, and OneDrive®.
- Start or schedule an online meeting directly from Microsoft Outlook® with just a click. Instantly sync with your RingCentral Meetings app. Record meetings and playback and share recordings with anyone.³
- Increase sales by turning sales calls into demos, conduct online presentations, and review proposals and agreements online.
- Boost productivity by bringing together remote teams and ensure better, faster collaboration.
- Enhance all your demonstrations by making notes and illustrations using mark-up and drawing tools.
- Save thousands of dollars on travel expenses and other stand-alone video and web conferencing services.

¹ RingCentral Meetings is available for free with any RingCentral Office edition: Standard edition (4 participants), Premium edition (25 participants) and Enterprise edition (50 participants).

² RingCentral Rooms and Room Connector are available with additional license fee.

³ RingCentral Meetings plugin for Microsoft Outlook requires Outlook for Mac 2011 14.4.x or higher, or Outlook for Windows 2010 or higher.

HD video conference

Connect with colleagues and customers in high-definition video. Use your favorite devices, wherever and whenever, for personalized and professional communication.

RingCentral Meetings features high-definition video and audio. Hold meetings with up to 50 attendees from around the world with computers, smartphones, and tablets.



Tablet at the airport



Laptop at the office



Conference room



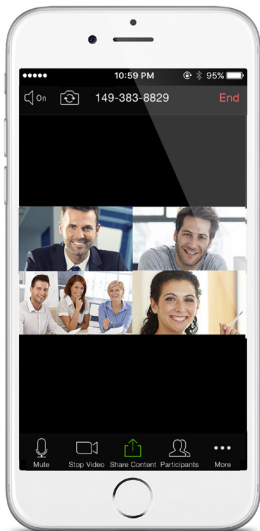
Mobile phone at home



The host can select spotlight speakers to give a presenter the center stage and sole audio and sharing capabilities. Voice recognition will highlight the current speaker so meetings stay organized and on track.



During a meeting, anyone can initiate text chat with individuals or the group. Add rich details for the group or hold private discussions one on one.



The host has a range of controls, including muting/unmuting participants, starting/stopping video, locking a meeting, allowing recording, and more. Participants can raise a hand, mute/unmute microphones, start/stop video during the meeting, and request remote control.



Hold HD video conferences from your smartphone or tablet. Access files in the cloud via Box and Dropbox, share pictures and files on your device.

Web share

Share your desktop files in cloud storage and the web for interactive meetings with colleagues and clients, anytime and anyplace.

The host and attendees can share their desktops or mobile device screens and present documents and files from cloud storage, such as Box and Dropbox. Everyone can web share anytime.

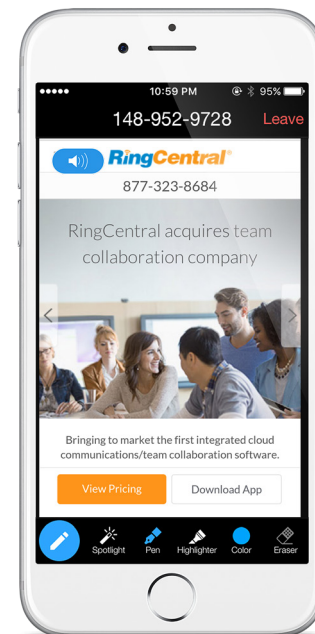


Make professional presentations from anywhere using your computer, laptop, smartphone, or tablet.

Direct attention to key areas with advanced annotation tools to highlight talking points and write comments.

Grant permission for attendees to remotely control the mouse and keyboard, as well as copy and paste shared content.

RingCentral Meetings is designed for open exchanges and interactive collaboration and communications. Participants can simultaneously annotate shared content to boost collaboration.⁴



Teams can keep projects moving by collaborating on working documents, reviewing details, making plans, and assigning tasks online.

Conduct robust training sessions from your smartphone. For example, an HR manager can share a health benefits website with remote employees and guide them through registration, answer questions, and highlight talking points.

Swipe to Safe Driving Mode on any smartphone to automatically disable video and outgoing audio, so you can listen to meetings without distraction. Then swipe to re-enable.

Use annotation tools for team collaboration. Participants can simultaneously annotate from an iPhone or iPad.

⁴ Co-annotation is not available for RingCentral for Android.

System requirements: RingCentral Office editions; Broadband internet; iOS 7.0 or later; Mac OS X® 10.6 Snow Leopard or later; Windows XP/SP3, 7 or later; Android 4.4 or later; webcam (for video), microphone, speaker; 1 GHz or better processor. See RingCentral Meetings User Guide for details.